

The 2012 Helmsec Global - Valley 7's - Long Lunch



Please fax to +852 2868 5146

Time: 12:00pm

Date: Friday 23rd March 2012

Place: IRC, 63 Caroline Hill, So Kon Po



Please reserve _____ table/s (12pax per table) or _____ individual place(s) for me at the lunch to be held.

Please reserve the table in the following name:

Name: _____ **Tel no:** _____

Company: _____ **Fax No:** _____

Address: _____ **E-mail:** _____

I confirm that I would like the following table type (please tick one):

- Gold Sponsor Table - HK\$40,000** - Tables are next to the stage, with a guest speaker on the table (12 per table including a guest speaker). Sponsor privileges include:
1. Company logo in program
 2. Opportunity to place a company advert in event program
 3. Company logo on backdrop
 4. Opportunity to purchase up to 2 additional silver tables adjacent to Gold Table at Standard Table rate
- Silver - HK\$26,400** - Tables are positioned behind Gold Tables. Positions are allocated on a first paid basis (12 per table).
- Standard - HK\$19,200** - Tables are positioned around the periphery of the venue (12 per table).
- Individual - HK\$1,600**

I enclose a cheque made out for HKD _____ to IronMonger Events Limited.

Please fax back this confirmation to +852 2868 5146, and send a cheque and hard copy to IME, 902, Double Building, 22 Stanley Street, Hong Kong or transfer our HSBC account 499-317469-001. Any questions please call us on +852 2973 0116 or email on sales@ironmongerevents.com.



Terms and Conditions

Payment Terms

All payments are due in full at the time of booking. Ironmonger Events reserves the right to cancel bookings, with the loss of deposit or cancellation fees charged, as detailed below, where the payment terms are not met. All invoices unpaid after their respective due date for payment shall carry interest on the amounts outstanding from time to time at a rate of 2% above the current base rate of HSBC.

Cancellations

The client may only terminate an order by notice in writing to IronMonger Events Limited. IronMonger Events shall be entitled to charge:

- The total value of the package ordered, verbally or in writing, if the cancellation is received less than 4 working weeks prior to the commencement of the event.
- 50% of the total value of the package ordered if the cancellation is received more than 4 but less than 12 weeks before.
- The loss of the deposit or a 10% cancellation fee, whichever is the greater amount for any cancellation to a confirmed booking received more than 12 weeks prior to an event.

Confirmation of Booking

A receipted invoice will be issued with the booking confirmation. All tickets or admission badge labels will be sent 2 weeks prior to the event.

Abandonment

In the event of the Event being cancelled less than 24 hours prior to the start, no refunds will be made.

Revisions

Whilst every effort will be made to present the Event as advertised, the management reserves the right to alter where necessary the details whilst maintaining the value.